



North Central High School Musical Families,

Congratulations on your student being selected to participate in FROZEN! If this is your first experience being a part of the North Central Fall musical, you will be amazed at the level of professionalism with which this production is presented. If you have been a part of this family before, then you are aware of the honor that it is to be a part of the NC Theatre family. We are glad that you are here, and we need your help!

These incredibly successful productions do not just happen. Combined with the artistry, skill, and talent of our amazing artistic team headed this year by Emily Holloway, Mr. McGowan and Mr. Raunick, we rely heavily on parents and guardians to support the many efforts that are required for a production of this scale. Four ways that we are asking for your help include:

1. Volunteer your time
2. Donate to the silent auction
3. Make a monetary donation to Friends of NC Theatre
4. Promote the show!!!

### **1. VOLUNTEER YOUR TIME:**

Please learn about the many volunteer opportunities available and sign up for at least one shift / opportunity to help. The SignUp Genius is also being shared electronically via email. Sign up for as many shifts as you would like, but please sign up for at least one shift at <https://www.signupgenius.com/go/20F044AA4A92BA3F58-frozen>

### **2. SILENT AUCTION DONATIONS:**

Donate items to the silent auction. We are looking for items to auction off at our largest fundraiser of the year, which takes place during the Friday and Saturday performances of FROZEN in the lobby. Anything from Frozen toys / memorabilia gift cards, to handmade jewelry, a gift certificate for a service, or tickets to major Indianapolis sporting and arts events can be used and will be appreciated for this silent auction effort. If you can provide it, we can sell it. All proceeds go to the North Central Theatre department and students. **We are asking for 100% participation this year with each family donating at least one item for this event.** In an effort to assist you with acquiring items, we have created this tool kit for your use.



The documents are:

- Auction Suggested Script 2023
- Auction Merchants 2023
- Auction Receipt 2023

Using the language on the letters as a framework for conversations with vendors, business, service providers, etc. is a good place to start.

**Once you have secured an auction item**, please ensure it gets to the Silent Auction Co-chairs in one of the following ways:

- Send with your student and have them deliver directly to Joe King's theatre room or Jared McGowan directly, with indication of who it came from
- Contact the silent auction co-chairs:
  - Emily Williams 317-296-9840, [em\\_fleming@hotmail.com](mailto:em_fleming@hotmail.com)
  - Deborah Hendrix 918-284-1654, [deborahlh9@gmail.com](mailto:deborahlh9@gmail.com)
- Drop-off to Deb or Emily at Blind Owl (5014 E 62nd St, Indianapolis, IN 46220) at the following times, you can call/text Deb/Emily at arrival
  - September 24th 6:30-8:30
  - October 1st 6:30-8:30
  - October 15th 6:30-8:30

Please be mindful to not send bulky items, high value items or of course, liquor with your student to school and coordinate with Deb or Emily.

Thank you so much for your help and support.



### **3. Monetary Donations, Parent Ads, Etc.**

We are selling Parent Ads for the program!! This is a great fundraiser for TOPPS. It's an opportunity to honor your student with a great ad in the printed program AND support NC theatre at the same time! There are different sizes and price points. You can easily pay electronically or make arrangements to get a check to TOPPS. The form for Parent Ads can be accessed here:

<https://docs.google.com/forms/d/e/1FAIpQLSdwDVFarbmfyWlhvdl9zLBZipVf9g95jm2rLal8pOAH34-Gw/viewform>

We are very excited for FROZEN and we are so pleased that your student has an interest in North Central Theatre. Please feel free to reach out with any questions. I look forward to working with all of you as we support NC Theatre together!

Sincerely,

**Suzannah Hobley**

**TOPPS President 2023-24**

**Phone: 317-615-9786**



Autumn 2023

**Suggested Script:**

As a member of the Theatre Organization of Panther Parents (TOPPS) at North Central High School, we represent students of NC theatre and are seeking your support for a fundraising effort. Last year, our theatre department won exclusive rights to be the only Indiana high school theatre program to present Disney's "Frozen: The Broadway Musical." Nearly 300 high schools across America participated—only one high school per state and territory received the award. Winners were chosen based on their unique artistic vision of "Frozen" as well as their commitment to outreach in their schools and local community.

This year, the program will present several plays and the musical FROZEN. This production will be presented October 27 and 28, and November 1, 3, and 4. As a group of involved parents, we have formed TOPPS to help raise funds for the productions and to provide support for the theatre department. All NC theatre productions are totally self-supporting. North Central is one of Indiana's premier high schools with a tradition of excellence in performing arts.

One of the many projects we undertake yearly is a **silent auction** to be held during the fall musical. We are asking you to contribute a gift certificate or item for the auction. This **tax-deductible** donation would help efforts to continue quality theatre productions.

If you would like to contribute to this very worthy cause, we can accept your donation any time before **Friday, October 20, 2023**. We can arrange for pick up and provide a tax letter for your records. Or, you can mail your donation to:

**Jared McGowan, Technical Theatre Director**  
**North Central High School**  
**1801 E. 86<sup>th</sup> St.**  
**Indianapolis, 46240**

On behalf of the students and parents of North Central Performing Arts, **THANK YOU!**



Autumn 2023

Dear Merchant and Neighbor,

As a member of the Theatre Organization of Panther Parents (TOPPS) at North Central High School, we represent students of NC theatre and are seeking your support.

Last year, our theatre department won exclusive rights to be the only Indiana high school theatre program to present Disney's "Frozen: The Broadway Musical." Nearly 300 high schools across America participated—only one high school per state and territory received the award. Winners were chosen based on their unique artistic vision of "Frozen" as well as their commitment to outreach in their schools and local community. This production will be presented October 27 and 28, and November 1, 3, and 4. As a group of involved parents, we have formed TOPPS to help raise funds for the productions—all NC theatre productions are totally self-supporting, and there are several shows throughout the year.

One of the many projects we undertake yearly is a **silent auction** to be held during the fall musical. We are asking you to contribute a gift certificate or item for the auction. This **tax-deductible** donation will help efforts to continue quality theatre productions. Additionally, each year, funds are used for scholarships to help offset fees for students to attend the Indiana State Thespian Conference, the International Thespian Festival and to award scholarships to graduating seniors to help offset the cost of secondary education.

If you would like to contribute to this very worthy cause, please contact us by Friday call by **Friday, October 20**. We'll arrange for pick up and provide a tax letter for your records. Or, mail your donation to:

**Jared McGowan, Technical Theatre Director**  
**1801 E. 86<sup>th</sup> St.**  
**Indianapolis, 46240**

On behalf of the students and parents of North Central Performing Arts, **THANK YOU!**

Sincerely,

Suzannah Hobley  
TOPPS President

Jared McGowan  
NCHS Technical Theatre Director



2023-2024

On behalf of NCHS Theatre TOPPS (Theatre Organization of Panther Parents) and North Central High School Theatre, thank you for your tax-deductible contribution, valued at \$\_\_\_\_\_.

**North Central High School Theatre Parent Organization TOPPS' tax ID number is: 81-3144543**

NCHS Theatre could not operate without businesses like yours! Proceeds from the event will directly benefit the theatre program and the hundreds of students that it serves every year.

Your support of excellence is greatly appreciated. Thank you very much for your contribution.

Sincerely,

Suzannah Hobley  
TOPPS President 2023-24  
[Suzannahobley@gmail.com](mailto:Suzannahobley@gmail.com)



## Frozen Resources - Don't Forget.....

### Volunteer Opportunities

We need 100+ volunteers to make FROZEN truly amazing for everyone involved. All families are expected to volunteer at least 5 hours for the run of the show. Opportunities include donating food for students or concessions, hosting a cast party, distributing marketing materials, helping with social media, house management, selling tickets at the show, donating items for the silent auction as well as assisting with different aspects of the silent auction.

(Any volunteer position on the night of the show guarantees free entry to performance after your responsibilities conclude. Seating is not guaranteed.)

Volunteer Sign up: <https://www.signupgenius.com/go/20F044AA4A92BA3F58-frozen#/>

### Social Media – Promote Your Kids!

Your students worked hard to get cast in this production, but the real work hasn't even started. Countless hours will be spent perfecting scenes, songs and choreography. Now, it's our job to help pack the house. The results will be priceless, unforgettable moments we all want everyone to see. Invite friends and family. Share on social media. Brag about your students! They deserve it. We post just about every weekday across multiple platforms. Please share at least once a week.

<https://www.instagram.com/nconstage>

### Frozen Parent Remind

Sign up to get text alerts for FROZEN through REMIND. Text 81010, and place the following in the message section. You can sign up for more than one.

**Cast:** @ncfrzncast

**Crew:** @ncfrzncrew

**Orchestra:** @ncfrznorch

**Parents:** @ncfrznpar